



Certificate III in Supply Chain Operations

(TLI30319) – Face to Face

Are you someone who likes to organise things and ensuring that everything is in the right place at the right time? If so then this course might be for you! It is a great entry level program for gaining employment in the transport and logistics industry. From here, you can gain various licences and speciality skills to build a rewarding career in this much needed industry.

A NEW CLASS STARTING MONTHLY!

Subjects (14 units of competency to gain your qualification)

- TLIF3003 Implement and monitor work health and safety procedures
- TLIL1001 Complete workplace orientation/induction procedures
- TLIF0009 Ensure the safety of transport activities (chain of responsibility)
- TLIA0004 Complete receivals/despatch documentation
- TLIA0015 Organise receipt and despatch operations
- TLIX0004X Administer inventory systems
- TLIA3026 Monitor storage facilities
- TLIE3002 Estimate/calculate mass, area and quantify dimensions
- TLIE0003 Consolidate manifest documentation
- TLID0001 Load and unload vehicle carrying special loads
- TLID2004 Load and unload goods/cargo
- TLIX0013X Maintain stock control and receivals
- TLIA0010 Identify goods and store to specifications
- TLID1001 Shift materials using manual handling methods

About your Trainer

1 Education has a rich history of delivering nationally recognised training programs for the transport and logistics industry.

During your course you will learn from warehousing and logistics experts who know exactly what you need to succeed in the industry, opening more doors as you seek employment following your training.

Qualification and Accreditation Outcomes

On successful completion of this program you will be awarded a nationally recognised qualification 'Certificate III in Supply Chain Operations' (TLI30319), issued by 1 Education (RTO #6639).

Graduates of this program will be job ready and will be well prepared to market themselves to specific segments within the transport and logistics industry.

Potential Job Outcomes

Candidates for this course will be entering this industry for the first time and will be given training in key logistics and warehouse systems and processes.

RPL candidates may also complete assessment requirements for these subjects to gain a formal qualification to maintain their current employment or for the purpose of career advancement.

This qualification is designed for logistics and warehouse operation job roles within the transport and logistics industry. It applies to those people who wish to gain an entry level position in a warehousing environment.

Job roles and titles vary across different sectors, however, possible job titles relevant to this qualification include:

- Logistics operator
- Warehouse operator
- Supply chain administration operator
- Supply chain administration officer
- Rail terminal operator

Course Format and Mode of Delivery

This program will be delivered over a 5 week period, full-time (4 days per week), to mainly unemployed participants. The program will involve classroom tutorials, simulated on-the-job learning and assessment and some self-paced work to reinforce theory concepts. The program may be extended for students requiring additional foundation skills training.

Students will be completing assessments during their classroom-based sessions, and during their time in simulated work environments, consisting of practical skills demonstrations and knowledge tests.

Given that participants in this program will generally be unemployed, they will be asked to dedicate their full attention to the program over this period.

Location

The classroom component of this training program will all be delivered at 99 Kelliher Road, Richlands Qld 4077. The practical aspect of the training will be delivered in a live warehousing environment.

Entry Requirements / Minimum Age:

There are no specific entry requirements for this course, however you must have successfully completed year 10 (or equivalent) with a satisfactory pass in English or have relevant experience and/or qualifications that indicate your ability to complete the course. A good command of the English language is required as you will need to demonstrate satisfactory skills in verbal and written communication. You must be at least 16 years old. If you are under 18 your enrolment form must be signed by a parent or guardian.

Course Duration:

This program will be delivered over a 5 weeks period, full-time (4 days per week).

Recognition of Prior Learning and Credit Transfer

All 1 Education students are provided with an opportunity to claim any advanced credit for their past studies or life experiences where that experience overlaps with the subjects contained in the course we are offering.

You will be asked to consider whether you would like to apply for any Recognition of Prior Learning (RPL) at the time of your enrolment, at which time, a self-assessment will be made available for you to complete. Please note that recognition of prior learning has no impact on course fees.

If you already hold the exact units of competency or an approved equivalent unit of competency to any of the units contained in your course then you will be given credit for that unit/s under national mutual recognition guidelines. This is called a Credit Transfer and any credit transfer issued may reduce the overall cost of your course.

Support Services

Your program will be delivered by a specialist Trainer who will remain accessible to you following your initial formal training.

The 1 Education administration team will also remain available to assist you with any non-educational issues not relating specifically to your course content, or in cases where an issue cannot be resolved between you and your Trainer.

Please remember that a detailed step-by-step guide for raising complaints and appealing an assessment decision, has been provided in the 1 Education Student Handbook, made available to you via the 1 Education website.

Language, Literacy and Numeracy:

We understand some people might require more time than others to complete reading, writing and numeracy tasks.

To ensure we have an accurate understanding of your support needs, we require you to complete an activity at the time of your enrolment to identifying any additional learning needs you may have. We will then discuss any additional support or course modifications that might be required, if and as needed.

In many cases, where students are looking to enter the transport and logistics workforce for the first time, 1 Education may include an additional enrolment into some foundation subjects from the Certificate II in Skills for Work and Vocational Pathways to assist with a smooth entry into the industry as a new employee. These foundation skills may relate to such topics as identifying and securing employment, workplace communication and problem solving / learning in the workplace.

Further details can be found in the 1 Education Student Handbook or alternatively, contact us for more information.

Course Fees and Availability of Course Subsidies:

This program does attract some government funding assistance for eligible Queensland-based students via the Certificate 3 Guarantee program, provided by Queensland Government.

Eligibility criteria for each student is as follows - the candidate must:

- not hold, or be already undertaking, a Certificate III or higher level qualification; (any Certificate III level qualifications completed whilst at school ARE allowed and will not exclude you from accessing this funding);
- be 15 years of age or older and have finished secondary school or left school;
- be a Queensland resident;
- Be an Australian citizen or permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen).

Certificate III in Supply Chain Operations (TLI30319)

Concessional Funded Students: \$1 per subject (\$14 total)

Non-Concessional Funded Students: \$2.00 per subject (\$28 total)

Subject	Non-Concessional Price	Concessional Price
TLIF3003 Implement and monitor work health and safety procedures	\$2.00	\$1.00
TLIL1001 Complete workplace orientation/induction procedures	\$2.00	\$1.00
TLIF0009 Ensure the safety of transport activities (chain of responsibility)	\$2.00	\$1.00
TLIA0004 Complete receivals/despatch documentation	\$2.00	\$1.00
TLIA0015 Organise receipt and despatch operations	\$2.00	\$1.00
TLIX0004X Administer inventory systems	\$2.00	\$1.00
TLIA3026 Monitor storage facilities	\$2.00	\$1.00
TLIE3002 Estimate/calculate mass, area and quantify dimensions	\$2.00	\$1.00
TLIE0003 Consolidate manifest documentation	\$2.00	\$1.00
TLID0001 Load and unload vehicle carrying special loads	\$2.00	\$1.00
TLID2004 Load and unload goods/cargo	\$2.00	\$1.00
TLIX0013X Maintain stock control and receivals	\$2.00	\$1.00
TLIA0010 Identify goods and store to specifications	\$2.00	\$1.00
TLID1001 Shift materials using manual handling methods	\$2.00	\$1.00

Certificate II in Skills for Work and Vocational Pathways (FSK20113) - if and as required

No fees apply to this program for Skills Assure funded students.

See enrolment form for more information.

Payment Options:

Students will be given the option to make payment via the following methods:

- Cash at enrolment (preferred option); OR
- Direct Credit Bank Transfer

Convenient payment plan options may also be available on request.

Study Pathway:

Whilst there are lower level qualifications that might be useful for some students to complete prior to commencing the Certificate III, the majority of students will choose to enter directly into the Certificate III in Supply Chain Operations, perhaps complemented by some additional subjects drawn from the Certificate II in Skills for Work and Vocational Pathways (FSK20113). This will be clearly documented for each student at the time of enrolment.

If you are uncertain about your readiness to study the program please talk with one of our friendly staff members and we can guide you on the best pathway for you.

Once you have graduated with your Certificate III in Supply Chain Operations, there are additional optional qualifications to pursue, to build on your skills and knowledge, and perhaps move into supervisor / management roles. You may decide to enrol into the Certificate IV in Warehousing Operations (TLI41816), or perhaps move directly into a Diploma of Leadership and Management (BSB51918).

Your Trainer will be happy to discuss these options during your Certificate III studies.

Course Survey

All 1 Education students are required to complete a survey at the completion of their program to enable us to improve the experience for future students. We thank you in advance for your contributions.

More Information

For more information relating to various student-related policies and processes please refer to the Student Handbook, available in the 1 Education website - <http://www.1education.com.au/>

Students are also encouraged to access the Certificate 3 Guarantee Student Fact Sheet via the 1 Education or website or the following link prior to their enrolment: <https://desbt.qld.gov.au/training/training-careers/incentives/certificate3/faq>

Contact Details

Phone: 075560 8970 | Email: enquiries@1education.com.au

Internet: <http://www.1education.com.au/>